

Jordak Preschool Program Information



Drop Off Procedures

★ All car riders need to enter the Jordak Elementary School parking lot through Pierce Street. Drive down the 'Buses Only' driveway that leads right in front of the building. All of our preschool students will need to be dropped off at the main student entrance. (not the visitor entrance) Parents/guardians will need to park their cars and walk their children to the front door. Students will be supervised while they wait in the lobby before heading down to the classrooms to ensure safety.

Pick Up Procedures

★ Pick up is similar to drop off. Parents/guardians will need to park their vehicle and wait in their car or wait outside. Students will be released to parents/guardians in an orderly fashion. Parents/guardians will be responsible for securing their child in the vehicle. Thank you in advance for your cooperation and patience!

Early/Late Days

★ If you are dropping off late or need to pick up early (ex. Medical appointment), please enter through the main visitor door at Jordak, ask the secretary to call down to the preschool classroom, and wait in the visitor lobby area. A staff member will come to get your child/bring your child to you. This is the same procedure we will follow if you need to pick your child up due to illness.

<u>Snow/Calamity Days</u>

- ★ If the Cardinal Local Schools are closed, the ESCWR preschool classroom located in the Jordak building will be closed.
- ★ If your child rides a district bus/van and your child's district of residence is closed, the bus or van will not pick your child up, even if Cardinal Local
- ★ Schools are open. This can be confusing, we understand! On these days, you have the option of driving your child to school on your own.
- ★ Remember, if a superintendent closes a school, (s)he has decided that it is not safe for children to travel to school in that particular area, so please be careful if you bring your child to preschool.

I look forward to seeing your little one in August! Enjoy the rest of your summer!

